



Road Traffic
Management Corporation

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South Africa

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Postal Address
Private Bag X147
Pretoria, 0001

The Road Traffic Management Corporation (RTMC)
is an Agency of The Department of Transport and a
Member of the United Nations Road Safety Collaboration

Specialist Social & Behavioural Research

Ref No. RTMC/RTRI/S:SBR / 2020

Package: Negotiable

Purpose: The Specialist: Social Behavioural Research is responsible for ensuring that all road safety related social & behavioural research is gathered, investigated, analysed, packaged and provided to relevant internal and external stakeholders. The incumbent is also responsible for identifying, conducting, coordinating, and/or managing new road safety social & behavioural related research in line with the National Road Safety Research Framework.

Requirements: •Matric •Registered as a Research Psychologist with the Health Professions Council of South Africa (HPCSA) (Essential) •5 - 7 years' experience in Research Management

The successful candidate must have the following attributes and competencies:

- Accountability and ethical conduct
- Quality oriented
- Judgment
- Deadline-orientated
- Analytical ability
- Task oriented
- Results Driven
- Organisational values and quality
- Professionalism
- Attention to Detail
- Confidentiality
- Integrity

Duties: •Provide input into the functional plan of the department •Provide input into departmental reports to support decision-making •Provide input into departmental budget •Support management with tracking of expenditure in line with budget •Conduct meetings with all stakeholders and suppliers when required •Identify potential changes to SLA's with suppliers and discuss these with suppliers •Liaise on a regular basis with all stakeholders and suppliers and ensure that relationships are maintained •Investigate problems and find suitable solutions •Take the appropriate actions and implement/address with teams/individuals •Ensure that customer complaints are dealt with and resolved within all set



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The Department of Transport



Board of Directors: Mr Z Majavu CD(SA) (Chairman), Ms P Manqele, Ms T Mdlulwa, Mr T Kgomo, Prof. M Mphahlele, Ms T Thankge, Dr E Thebe, Adv. J Makgatho*
Chief Executive Officer: Advocate MS Msibi
Company Secretary: Ms S Petse
*Departmental Representative

RTMC policies and procedures •Ensure that all service providers follow set RTMC policies and procedures •Ensure compliance with all legislative and regulative requirements •Deliver optimal customer service to internal and external customers that adds value to the business and generates a low rate of complaints from customers •Share customer feedback with team members to ensure customer service is improved •Identify, conduct, coordinate and/or manage new social and behavioural related research in line with the National Road Safety Research Framework •Conduct, coordinate and/or manage appropriate and relevant research •Develop and maintain relationships with other relevant research institutions both locally and internationally •Identify relevant Research body to conduct the research in conjunction with Supply Chain Management •Coordinate and collaborate on relevant research amongst key stakeholders in the Road Safety fraternity •Facilitate the publication and dissemination of research findings pertaining to road safety and traffic matters •Communicate research findings and advocate the inclusion of research recommendations to implementing agencies •Develop and maintain a database for Social and behavioural research business cases and reports •Develop own Individual Development Plan (IDP) reflecting current and future development requirements to drive personal development •Remain up to date with relevant market trends and incorporate information into your work to add value

To apply please submit a letter of application (no prescribed template), accompanied by a recent Curriculum Vitae as well as certified copies of qualifications, identity document and driving license. **Applications must be forwarded via email to: rtmc@miltonresourcing.co.za. Candidates are requested to clearly indicate the reference number for the position they are applying for on the email. Candidates should also note that detailed information on the jobs is available on the RTMC website under vacancies.**

NB: Persons with disabilities are encouraged to apply

The RTMC reserves the right not to make an appointment. Due to the large number of applications we envisage receiving, applications will not be acknowledged. If you have not received any response from us within 3 months, please consider your application unsuccessful.

Enquiries: Ms. N Thobela (012) 999 5200

Closing date: 10 November 2020 at 16:30



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A handwritten signature in black ink, appearing to read 'N. Thobela', is written over a light blue grid background.

NB: No late applications will be accepted.

Handwritten signature



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