

**SAMPLE: All fields bolded in red are required for the certificate to be regarded as valid**



## **BRIEFING SESSION ATTENDANCE CERTIFICATE**

The briefing session certificate must be signed and stamped by two representatives of Road Traffic Management Corporation after the session has been completed. The briefing session certificate must also be fully completed and signed by the company's bidder/representative. The original signed briefing session certificate must be submitted with the bidding document as required in terms of the bid documentation.

**Failure to comply with above requirements will invalidate your Bid.**

I attended the compulsory briefing session on the date of the following bid: **RTMC BID 20X/2023/24**

**APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE PROVISION OF PERISHABLE AND NON-PERISHABLE GOODS TO THE ROAD TRAFFIC MANAGEMENT CORPORATION, AS AND WHEN REQUIRED, FOR A PERIOD OF THREE (03) YEARS**

**NAME OF BIDDER/REPRESENTATIVE: MS MOETE WARONA**

**NAME OF COMPANY: BAENG ENTERPRISE (PTY) LTD**

**ADDRESS: 1234 CHURCH STREET PRETORIA 0001**

**SIGNATURE: *TO BE SIGNED BY THE BIDDER***

**DATE:**

**NB: THE UNDERNEATH PART MUST BE FILLED BY THE BIDDER**

This is to certify that **MS MOETE WARONA** of company **BAENG ENTERPRISE (PTY) LTD**

attended the briefing session on the **30 JANUARY 2024 at 10H00am** and is /are therefore familiar with the circumstances and the scope of the service to be rendered.

**SIGNED BY: RTMC OFFICIAL**

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**OFFICIAL 1: NAME OF OFFICIAL**

**DATE**

**SIGNED BY: RTMC OFFICIAL**

\_\_\_\_\_

**OFFICIAL 2: NAME OF OFFICIAL**

**DATE**