



Road Traffic Management Corporation

Security Team Leader

Ref No. RTMC/TFM/STL/2024

Salary Package: Market Related

Position: Security Team Leader
Business Unit: Total Facilities Management
Location: Boekenhoutkloof
Job Purpose: The Security Team Leader is responsible for ensuring proper access control to all RTMC premises. The incumbent is responsible for ensuring that all premises, staff and visitors at these premises are safe and secure. The incumbent is responsible for ensuring that the work done by outsourced security is according to set RTMC standards.

KEY JOB RESPONSIBILITIES:

- Ensure that the guards provided by the appointed Service Providers are competent to provide all services as required by the RTMC.
- Ensure that in conjunction with Supply Chain Management (Contracts and Bid Administration) contracts and SLA's are negotiated with appointed Service Providers.
- Keep abreast with changes in relevant guidelines and other legislation, to make recommendations where Security procedures need to be amended.
- Ensure compliance with all Security policies and procedures.
- Ensure that all vehicles entering and exiting the premise are searched according to set processes and procedures.
- Facilitate the physical monitoring of the premises using technical aids, visitor control and time and attendance monitoring as appropriate.
- Liaise on a regular basis with all stakeholders and suppliers and ensure that relationships are maintained.

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QUALIFICATIONS AND EXPERIENCE:

- Matric (NQF Level 4)
- Diploma in Security Management (NQF Level 5)
- Must be registered with PSIRA – The Private Security Industry Regulator Authority (Grade B essential)
- Driver's license required
- Fire-arm competency
- 3-4 years' Security Management related experience

KEY ATTRIBUTES AND COMPETENCIES:

- Knowledge of Physical Security systems, practices and processes
- Understanding of the Minimum Information Security Standards [MISS] and Minimum Physical Security Standards [MPSS]
- Computer Literacy (MS Word, Excel, Emails, and Internet)

HOW TO APPLY:

- Submit a letter of application (no prescribed template), accompanied by a recent Curriculum Vitae
- Applications must be forwarded via email to: corporateservicesrecruit@rtmc.co.za
- Candidates are requested to clearly indicate the reference number for the position they are applying for on the email.

NB: Persons with disabilities are encouraged to apply.

Closing date is 16 February 2024 at 16:30 and no late applications will be accepted.

The RTMC reserves the right not to make an appointment. Due to the large number of applications, we envisage receiving, applications will not be acknowledged. If you have not received any response from us within 3 months, please consider your application unsuccessful.

Enquiries: Human Capital at (012) 999 5425

