



Road Traffic
Management Corporation

Manager: Information Technology (IT) Audits

Ref No. RTMC/ OCEO: IA/2023

Salary Package: Market Related

Position: Manager Information Technology (IT) Audits
Business Unit: Internal Audit
Location: Eco Park
Job Purpose: The Manager: IT Audits reports directly to the General Manager: Internal Audit (equivalent to Chief Audit Executive). The incumbent is responsible for ensuring that the IT audit practices comply with company policy and procedures, government regulations and International Standards for the Professional Practice of Internal Auditing (IPPF).

KEY JOB RESPONSIBILITIES:

- Provide input to the General Manager: Internal Audit for the development of the Internal Audit IT Plan
- Monitor progress to ensure successful implementation of plans and achievement of targets
- Provide leadership and guidance to team members regarding delivery requirements and processes.
- Ability to use CAATs proficiency e.g. ACL, Idea and Excel
- Participate in the development and implementation of policies.
- Produce progress and information reports according to requirements and timelines.
- Prepare and submit section reports or ad hoc reports to Management and internal clients as and when required.
- Liaise on a regular basis with all stakeholders and suppliers and ensure that relationships are maintained.
- Ensure compliance with all legislative and regulative requirements.

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- Ensure compliance to developed and set Audit methodologies.
- Develop IT audit frameworks aligned to the developed Internal Audit strategy and ensure that developed IT audit frameworks are implemented aligned to the developed Internal Audit strategy.
- Ensure compliance to these developed IT and internal audit frameworks.
- Compile the overall audit report and present findings to Line Management for their inputs
- Determine whether the organisation's network of risk management, control and governance processes, as designed is adequate and functioning.
- Provide team with clear performance standards, job profiles and development plans.
- Monitor progress to ensure successful implementation of plans and achievement of targets set up meetings where relevant to discuss future improvements.

QUALIFICATIONS AND EXPERIENCE:

- Matric (NQF Level 4) as essential
- Bachelor's degree plus Honours Degree (NQF Level 8) or Post Graduate Diploma (NQF Level 8)
- Eight years of which must be at management level.
- Holding a CISA designation will be an added advantage.

KEY ATTRIBUTES AND COMPETENCIES:

The successful candidate must have the following, amongst others, attributes and competencies:

- Accountability and ethical conduct
- Quality oriented
- Judgment
- Deadline-oriented
- Task oriented.
- Professionalism
- Positive attitude
- Flexibility

- Adaptability
- Initiative.
- Knowledge and understanding of Corporate Governance principles (King III & IV)

HOW TO APPLY:

- Submit a letter of application (no prescribed template), accompanied by a recent Curriculum Vitae.
- Applications must be forwarded via email to oceorecruitment@rtmc.co.za

NB: Persons with disabilities are encouraged to apply.

Closing date is the 09 May 2023 at 16:30 pm, and no late applications will be accepted.

The RTMC reserves the right not to make an appointment. Due to the large number of applications, we envisage receiving, applications will not be acknowledged. If you have not received any response from us within 3 months, please consider your application unsuccessful.

Enquiries: Human Capital at (012) 999 5425