



Road Traffic
Management Corporation

Physical Address
Eco Origin Office Park, Block F
349 Witch-Hazel Street
Highveld Ext 79, 0157
Centurion, Gauteng
South Africa

Email: Info@rtmc.co.za
Tel: (012) 999-5200
Fax: (012) 991-0371

Postal Address
Private Bag X147
Pretoria, 0001

The Road Traffic Management Corporation (RTMC)
is an Agency of The Department of Transport and a
Member of the United Nations Road Safety Collaboration

Manager: IT Audits

Ref No. RTMC/M:IA/2021

Package: Market Related

Purpose: The Manager: IT Audits reports directly to the General Manager: Internal Audit. The incumbent is responsible for ensuring that the IT audit practices comply with company policy and procedures, government regulations and International Standards for the professional practice of Internal Auditing (standards).

Requirements:

Bachelor's Degree NQF Level 7 or B-Tech NQF Level 7 or equivalent •6-8 years' audit & related experience •Honours Degree NQF Level 8 and or post graduate diploma NQF Level 8 (Advantage)

The successful candidate must have the following, amongst others, attributes and competencies:

- Accountability and ethical conduct
- Quality oriented
- Judgment
- Deadline-oriented
- Task oriented
- Professionalism
- Positive attitude
- Flexibility
- Adaptability
- Initiative.

The incumbent should also be familiar with the Code of Conduct of the Institute of Internal Auditors and ensure compliance with this.



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Duties include amongst others:

- Provide input to the General Manager: Internal Audit for the development of the Internal Audit IT Plan
- Monitor progress to ensure successful implementation of plans and achievement of targets
- Provide leadership and guidance to team members regarding delivery requirements and processes
- Participate in the development and implementation of policies
- Produce progress and information reports according to requirements and timelines
- Prepare and submit section reports or ad hoc reports to Management and internal clients as and when required
- Liaise on a regular basis with all stakeholders and suppliers and ensure that relationships are maintained
- Ensure compliance with all legislative and regulative requirements
- Ensure compliance to developed and set Audit methodologies
- Develop IT audit frameworks aligned to the developed Internal Audit strategy and Ensure that developed IT audit frameworks are implemented aligned to the developed Internal Audit strategy
- Compile the overall audit report and present findings to Line Management for their inputs
- Ensure compliance to these developed IT and internal audit frameworks
- Determine whether the organisation's network of risk management, control and governance processes, as designed is adequate and functioning.
- Provide team with clear performance standards, job profiles and development plans
- Monitor progress to ensure successful implementation of plans and achievement of targets
- Set up meetings where relevant to discuss future improvements
- Provide leadership and guidance to team members regarding delivery requirements and processes

To apply please submit a letter of application (no prescribed template), accompanied by a recent Curriculum Vitae as well as certified copies of qualifications, identity document and driving license.



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**Applications must be forwarded via email to: rtmc@miltonresourcing.co.za.
Candidates are requested to clearly indicate the reference number for the position they
are applying for on the email.**

NB: Persons with disabilities are encouraged to apply

Closing date is the 10 June 2021, and no late applications will be accepted.

The RTMC reserves the right not to make an appointment. Due to the large number of applications, we envisage receiving, applications will not be acknowledged. If you have not received any response from us within 3 months, please consider your application unsuccessful.

Enquiries: Ms. N Thobela (012) 999 5200