



Manager: Assets

Ref No. RTMC/AM/M: A/2021

Package: Negotiable

Purpose: The Manager: Assets is responsible for monitoring and maintaining assets within RTMC, to develop and ensure that the operations, maintenance, upgrade, and disposal of assets is done cost effectively. Provide guidance and advice the Corporation on asset management matters to promote correct implementation of sound asset management practices. Develop, review and implement physical asset management framework and policies in line with the requirements of PFMA, related legislation and National Treasury prescripts.

Requirements: • A 3 year National Diploma in Logistics or Supply Chain Management/Accounting (At least at NQF Level 6) or Equivalent • Bachelors Degree (NQF Level 7) in Logistics or Supply Chain Management or Accounting or Equivalent will be Advantageous • 7 years' experience in Assets Management of which 3 years must be at a Supervisory role.

The successful candidate must have the following attributes and competencies:

- Accountability and ethical conduct
- Quality oriented
- Judgement
- Systems thinking
- Deadline- oriented
- Loyalty
- Analytical ability
- Task oriented
- Prioritizing
- Professionalism
- Accessibility
- Professionalism
- Positive attitude
- Flexibility
- Adaptability
- Initiative
- Live by RTMC values.

Duties: • Review the Asset Management Plan and give recommendations to improve • Develop master investment plans, technology plans, asset types and life cycles • Develop maintenance plans, including preventative maintenance, fault management and replacement management of assets • Develop and oversee the implementation of the asset management system • Develop and maintain the operational and annual asset management plans aligned with the overall asset management plan • Develop and ensure that asset registers, including acquisitions, maintenance management, transfers and valuations is maintained • Develop an asset needs assessment, acquisition management plan, an operational plan and disposal



plans •Ensure the execution and monitor the implementation of the asset acquisition, maintenance and disposal plans •Plan and execute the asset verification, investigate and report on variances, make necessary recommendations to resolve discrepancies, and update the asset register •Develop, implement and manage mechanisms to safeguard assets •Verify the spatial plans to the physical asset and update with change •Prepare an operational plan for the life cycle of assets, including an analysis of pricing options utilising life cycle cost, and recommendations on the most appropriate asset solution •Ensure current and complete Asset Registers are effectively maintained in compliance with legislative requirements and accounting standard •Ensure asset verification is performed in accordance with the policies and procedures •Ensure the asset register accurately updated in accordance with accounting standards •Report in detail on fixed assets (i.e Depreciation vs future value) •Manage valuations for fixed assets and update the asset register •Establish and ensure the execution of a performance measurement system to evaluate the effective utilization of assets (fixed and non-fixed assets) •Adopt corporate asset management goals and objectives •Plan and prepare for internal / external audit. Have a thorough understanding of related GRAP Statements for Asset Management.

To apply please submit a letter of application (no prescribed template), accompanied by a recent Curriculum Vitae as well as certified copies of qualifications, identity document and driving license. **Applications must be forwarded via email to: rtmc@miltonresourcing.co.za.** Candidates are requested to clearly indicate the reference number for the position they are applying for on the email. Candidates should also note that detailed information on the jobs is available on the RTMC website under vacancies.

NB: Persons with disabilities are encouraged to apply

Closing date is the 25 March 2021, and no late applications will be accepted.

The RTMC reserves the right not to make an appointment. Due to the large number of applications we envisage receiving, applications will not be acknowledged. If you have not received any response from us within 3 months, please consider your application unsuccessful.

Enquiries: Ms. N Thobela (012) 999 5200



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A handwritten signature in black ink, appearing to read "MS Msibi".