



Road Traffic
Management Corporation

Physical Address
Eco Origin Office Park, Block F
349 Witch-Hazel Street
Highveld Ext 79, 0157
Centurion, Gauteng
South Africa

Email: Info@rtmc.co.za
Tel: (012) 999-5200
Fax: (012) 991-0371

Postal Address
Private Bag X147
Pretoria, 0001

The Road Traffic Management Corporation (RTMC)
is an Agency of The Department of Transport and a
Member of the United Nations Road Safety Collaboration

Auditor: IT Audit

Ref No. RTMC/A:IT/2021

Package: Market Related

Purpose: The incumbent is responsible for conducting audits, identifying findings, and assisting with the compilation of reports in line with International Standards for the professional practice of Internal Auditing (standards).

Requirements:

Matric NQF Level 4, National Diploma NQF Level 6 or equivalent; and •3-4 years' audit or related experience.

The successful candidate must have, amongst others, the following attributes and competencies:

- Accountability and ethical conduct
- Quality oriented
- Judgment
- Deadline-oriented
- Task oriented
- Professionalism
- Positive attitude
- Flexibility
- Adaptability
- Initiative.

The incumbent should also be familiar with the Code of Conduct of the Institute of Internal Auditors and ensure compliance with this.

Board of Directors: Mr Z Majavu CD(SA) (Chairman), Ms P Manqele, Ms T Mdlulwa, Mr T Kgomo, Prof. M Mphahlele, Ms T Thankge, Dr E Thebe, Adv. J Makgatho*
Chief Executive Officer: Advocate MS Msibi
Company Secretary: Ms S Petse
*Departmental Representative



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Duties include, amongst others:

Build and maintain healthy and sustainable relationships with stakeholders, both internally and externally

- Regularly engage with stakeholders with the intention to add value
- Investigate and address problems in the most appropriate manner
- Provide updated reports in area of responsibility
- Comply with all audit procedures and methodologies
- Maintain the audit file
- Work with external auditors and other internal assurance providers
- Schedule IT audits with line management according to set Audit plan
- Plan and conduct medium to complex IT security and governance reviews and IT general and application control audits
- Assess existence, efficiency, and effectiveness of the IT control environment by directing control/process optimisation
- Inspect the Corporation's IT policies and procedures and perform an evaluation of control design
- Carry out assessment of the effectiveness of internal controls concerning IT processes and systems to help ensure company's IT compliance programs are achieved always
- Execute the IT audit plan for the Corporation to determine whether RTMC information systems are safeguarded and maintained IT management controls within RTMC, IT Infrastructure, Database, IT security within the corporation, Systems and Applications, Information Processing Facilities, Systems Development, Management of IT and Enterprise Architecture, Client/Server, Telecommunications, Intranets, and Extranets
- Add value to and improve the effectiveness of the business and the IT audit function by giving recommendations to improve practices, standards, and procedures
- Keep abreast of emerging technologies with the IT environment and help in developing audit plans to counter whatever risks that might be associated with the application of such technologies
- Develop your own Individual Development Plan (IDP) reflecting current and future development requirements to drive your personal development



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- Remain up to date with relevant market trends and incorporate information into your work to add value
- Ensure that opportunities are taken on with a “can-do attitude” and with a focus on continuous learning.

To apply please submit a letter of application (no prescribed template), accompanied by a recent Curriculum Vitae as well as certified copies of qualifications, identity document and driving license. **Applications must be forwarded via email to: rtmc@miltonresourcing.co.za. Candidates are requested to clearly indicate the reference number for the position they are applying for on the email.**

NB: Persons with disabilities are encouraged to apply.

Closing date is the 10 June 2021, and no late applications will be accepted.

The RTMC reserves the right not to make an appointment. Due to the large number of applications, we envisage receiving, applications will not be acknowledged. If you have not received any response from us within 3 months, please consider your application unsuccessful.

Enquiries: Ms. N Thobela (012) 999 5200