



General Manager: Training Delivery

Ref No. RTMC/GM:TD/2021

Package: Negotiable

Purpose: The General Manager: Training Delivery reports directly to the Executive Manager: Road Traffic Training Academy. The incumbent will be responsible for ensuring that all training delivery at the training colleges happen within set requirements.

Requirements: A Bachelor's Degree or Equivalent qualification in Education is essential •A relevant post-graduate qualifications would be an added advantage •Candidate must possess at least 8 years' experience in a training delivery related role of which 4 years at a management level.

The successful candidate must have the following attributes and competencies:

- Knowledge of the Employment Equity Act, Skills Development Act, Labour Relations Act, Basic Conditions of Employment Act and all applicable human resources legislation
- Understanding of Corporate governance principles •Knowledge of Financial and Business management models, principles and theories •Understanding of road traffic management legislation •Knowledge of the RTMC Act •Understanding of inter-governmental relations
- Understanding of the QCTO, SAQA and SETA processes •Knowledge of People Management •Diversity Management and Change; •Understanding of the strategic delivery requirements of RTMC •A sound understanding of Training Practices •Understanding of Training delivery information systems •Understanding of the public Sector Training operation model •Policy conceptualisation and implementation •Stakeholder Management •Ability to develop and market new products.

Duties: Manage the Training Delivery Unit for RTMC •Develop, maintain and build relationships with current and potential stakeholders to ensure service level requirements are met and to protect RTMC's interest in the relationship •Oversee the facilitation and delivery of traffic training at the Colleges • Ensure that an annual training report is compiled and provided to all relevant stakeholders • Ensure that developed learning and assessment• Manage compliance with the annual budget •Sound planning and forecasting of capital expenditure within area of responsibility •Manage costs against approved budget •Perform general people management functions and effective capacity management to ensure smooth running of departments. • Manage the team's expectations and integrate leadership feedback into management style •Monitor staff compliance with HC and IR policies and procedures.

To apply please submit a letter of application (no prescribed template), accompanied by a recent Curriculum Vitae as well as certified copies of qualifications, identity document and driving license. **Applications must be forwarded via email to:**
rtmc@miltonresourcing.co.za. Candidates are requested to clearly indicate the reference number for the position they are applying for on the email. Candidates should also note that detailed information on the jobs is available on the RTMC website under vacancies.

NB: Persons with disabilities are encouraged to apply

Closing date is the 13 May 2021, and no late applications will be accepted.

The RTMC reserves the right not to make an appointment. Due to the large number of applications we envisage receiving, applications will not be acknowledged. If you have not received any response from us within 3 months, please consider your application unsuccessful.

Enquiries: Ms. N Thobela (012) 999 5200



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