



Road Traffic Management Corporation

General Manager: Legal and Compliance Services

Ref No. RTMC/ GM: L&CS / 2019

Salary Package: Negotiable

Purpose: The General Manager: Legal and Compliance Services is a Head of Department position and reports directly to the Executive Manager: Corporate Services. The incumbent in the role will be responsible for monitoring current legal trends and translating this information into business plans and proposals. The incumbent will be responsible for managing and leading the legal function towards industry best practices and to integrate legal outputs with the work of other areas in the business and ensuring alignment with the company's policies and strategy. The incumbent will be required to establish systems and processes to ensure the delivery of an effective legal service to all stakeholders.

Requirements: A postgraduate degree in Law / LLB or equivalent qualification in legislative drafting Qualification is essential. Candidate must be Admitted Attorney / Advocate. Candidate must possess at least 8 years' Legal experience post Articles of which 4 years should be at a Management level.

The successful candidate must have the following attributes and competencies:

Knowledge of all applicable legislation within road transport and the RTMC; Understanding of Corporate governance principles; Understanding of Compliance processes and practices; Understanding of ethics and ethics programmes; Knowledge of Financial and Business management models, principles and theories; Understanding of road traffic management legislation; Knowledge of the RTMC Act; Understanding of inter-governmental relations; Knowledge of People Management, Diversity Management and Change; Knowledge of policy conceptualisation and implementation; An understanding of the strategic delivery requirements of RTMC; A sound understanding of modern Legal Practices; Understanding of Legal and Compliance information systems; Policy conceptualisation and implementation, Stakeholder Management, Ability to develop and market new products.

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Main Duties: Manage the Legal and Compliance Services Unit for RTMC; Develop, maintain and build relationships with current and potential stakeholders to ensure service level requirements are met and to protect RTMC's interest in the relationship; Oversee the management of the compliance process; Ensure effective Legal service delivery to employees and role stakeholders; Contribute towards legislative amendments and legislative processes that the Department of Transport embarks upon; Manage compliance with the annual budget; Perform general people management functions and effective capacity management to ensure smooth running of departments.

To apply please submit a letter of application (no prescribed template), accompanied by a recent Curriculum Vitae as well as certified copies of qualifications, identity document and driving license. Applications must be forwarded via email to: rtmc_recruit@capabilityenablers.co.za. Candidates are requested to clearly indicate the reference number for the position they are applying for on the email.

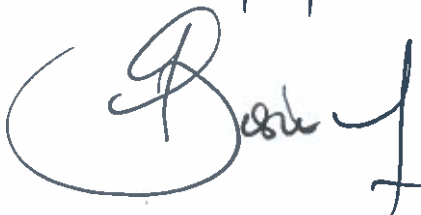
NB: People with disabilities are encouraged to apply.

Closing date is the 25th November 2019 at 16:30 and no late applications will be accepted.

The RTMC reserves the right not to make an appointment. Due to the large number of applications we envisage receiving, applications will not be acknowledged. If you have not received any response from us within 3 months after closing date, please consider your application unsuccessful.

Enquiries must be made in writing to: Ms Unathi Conjwa on unathi@capabilityenablers.co.za

01/11/2019

A large, stylized handwritten signature in black ink, appearing to read 'Unathi Conjwa', is written over the date.